



Executive

Wednesday, 17 August 2011 at 7.00 pm

Committee Rooms 1, 2 and 3, Brent Town Hall, Forty Lane, Wembley, HA9 9HD

Membership:

Lead Member Councillors:

Portfolio

John (Chair)	Leader/Lead Member for Corporate Strategy and Policy Co-ordination
Butt (Vice-Chair)	Deputy Leader/Lead Member for Resources
Arnold	Lead Member for Children and Families
Beswick	Lead Member for Crime and Public Safety
Crane	Lead Member for Regeneration and Major Projects
Jones	Lead Member for Customers and Citizens
Long	Lead Member for Housing
J Moher	Lead Member for Highways and Transportation
R Moher	Lead Member for Adults and Health
Powney	Lead Member for Environment and Neighbourhoods

For further information contact: Anne Reid, Principal Democratic Services Officer
020 8937 1359, anne.reid@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:

www.brent.gov.uk/committees

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members.

Item **Page**

1 Declarations of personal and prejudicial interests

Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

2 Minutes of the previous meeting 1 - 14

3 Matters arising (if any)

4 Deputations (if any)

Children and Families reports

5 Schools cleaning contract - pre tender amendment 15 - 18

Following a report seeking authority to invite tenders for a Cleaning Framework Agreement to commence on 2nd January 2012 at the May 2011 Executive, this report seeks an amendment to the pre-tender considerations contained in that report as required by Contract Standing Orders 88 and 89.

Ward Affected:
All Wards;

Lead Member: Councillor Arnold
Contact Officer: David Furse, Procurement
Tel: 020 8937 1170 david.furse@brent.gov.uk

Environment and Neighbourhood Services reports

6 Removal and replacement of contaminated soil from St Raphael's and Brentfield estates 19 - 28

Following an Executive decision on 26 July 2010 sixty one properties in St Raphael's and Brentfield estates have been formally determined as contaminated and a remediation statement has been written setting out how the remediation will be undertaken and by when. An award of grant to cover the costs of the remediation works has been made by the Environment Agency which requires the works to be completed by 31 March 2012. This report informs the Executive of the procurement process proposed and of an exemption to Standing Orders approved on the grounds of extreme urgency to allow tenders to be invited to meet the demanding timetable and avoid potential loss of grant.

Ward Affected:
Stonebridge;

Lead Member: Councillor Powney
Contact Officer: Yogini Patel, Environmental Health
Tel: 020 8937 5262 yogini.patel@brent.gov.uk

7 Authority to establish a framework agreement for the provision of a leased maintained vehicle fleet and to establish call off arrangements 29 - 48

This report requests authority to establish a single-supplier Framework Agreement for Brent Transport Services for the provision of vehicle maintenance services and for the supply and maintenance of new vehicles, as required by Contract Standing Order No 88. This report summarises the process undertaken in tendering these requirements and, following the evaluation of the tenders, recommends which supplier should be appointed to the Framework Agreement. The report also advises Members of a short review presently being undertaken to confirm Brent's future requirement for the passenger transport services provided by Brent Transport Services (BTS).

(Appendix also below)

Ward Affected:
All Wards;

Lead Member: Councillor Powney
Contact Officer: David Shelley, Brent Transport Services
Tel: 020 8937 6720 david.shelley@brent.gov.uk

Regeneration and Major Projects reports

8 Strategy to Provide Primary School Places in Brent up to 2014-2015 49 - 84

The Council is working closely with Brent schools to provide parents with a place for their children and endeavouring to offer choice and diversity of provision. This report sets out the options for dealing with the increased demand for places over both the short and medium term.

Ward Affected:
All Wards;

Lead Member: Councillors Arnold and Crane
Contact Officer: Rajesh Sinha, Krutika Pau, Director of Children and Families
Tel: 020 8937 3187, Tel: 020 8937 3126
rajesh.sinha@brent.gov.uk,
krutika.pau@brent.gov.uk

Central Reports

9 Future Customer Services: delivering change to the council's customer services *circulated separately*

This report sets out the changes that are proposed as part of the One Council Future Customer Services project. A key element of these

changes is the establishment of a new division, Corporate Customer Services, which will bring together the existing One Stop Service and Revenues and Benefits service. There will then be a phased transition of customer contact from within other service areas into Corporate Customer Services.

(Appendix also below)

Ward Affected:

All Wards;

Lead Member: Councillor John

Contact Officer: Phil Newby, Director of Strategy, Partnerships and Improvement

Tel: 020 8937 1032 phil.newby@brent.gov.uk

10 Award of Framework Contracts - young people housing support services 85 - 114

This report updates members on the outcome of the procurement process of two frameworks for young people housing support services and seeks approval to appoint organisations to the frameworks as required by Contract Standing Order 88. It requests authority to award call-off contracts from the two frameworks for young people housing support services as required by Contract Standing Order 88 and further requests authority to extend existing contracts for a period of three weeks to the 24th of October 2011 to ensure planned implementation for the new services.

(Appendices also below)

Ward Affected:

All Wards;

Lead Member: Councillor R Moher

Contact Officer: Alison Elliott, Director of Adult Social Services

Tel: 020 8937 4230 alison.elliott@brent.gov.uk

11 Treasury annual report 2010/11 115 - 128

The purpose of this report is to provide information to members on borrowing and investment activity, and performance compared to prudential indicators during 2010/11. As the Treasury Management Annual Report should be agreed by Full Council, the Executive is asked to recommend it to Full Council for approval. The report will also go to the Audit Committee as part of the scrutiny function required under the 2009 Treasury Management Code of Practice issued by CIPFA.

Ward Affected:

All Wards;

Lead Member: Councillor Butt

Contact Officer: Martin Spriggs, Exchequer and Investment

Tel: 020 8937 1472

martin.spriggs@brent.gov.uk

12 Performance and Finance review 2010/11 Quarter 4 129 - 152

The Council has refreshed its performance management framework and a

series of complementary initiatives have been introduced to enable improved performance monitoring. A set of departmental performance scorecards have been introduced to strengthen internal monitoring and a more flexible service planning framework has also been rolled out. As part of the refresh, the format of this report has changed to make it more accessible to members. In the future performance and finance information will be reported along departmental lines to guide lead members and facilitate a more holistic appraisal. In response to the abolition of the Local Area Agreement and changes to the national indicator set, the report will primarily focus on local priorities.

Appendices circulated separately

Ward Affected:

All Wards;

Lead Member: Councillor John

Contact Officer: Phil Newby, Director of Strategy, Partnerships and Improvement, Clive Heaphy, Director of Finance and Corporate Services

Tel: 020 8937 1032, Tel: 020 8937 1424

phil.newby@brent.gov.uk,

clive.heaphy@brent.gov.uk

13 Reference of item considered by Call in Overview and Scrutiny Committee

None.

14 Exclusion of Press and Public

The following items are not for publication as they relate to the following category of exempt information as specified in the Local Government Act 1972 namely:

APPENDICES:

Vehicle Fleet replacement

"information relating to the financial or business affairs of any particular person"

Future Customer Services - delivering change to the council's customer services

"Information relating to any individual."

Award of framework contracts - young people housing support services

"information relating to the financial or business affairs of any particular person"

(reports above refer)

15 Any Other Urgent Business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the

meeting in accordance with Standing Order 64.

Date of the next meeting: Monday, 19 September 2011



- Please remember to ***SWITCH OFF*** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
 - Toilets are available on the second floor.
 - Catering facilities can be found on the first floor near The Paul Daisley Hall.
 - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge